

SENIOR POSTERS

Information Guide – Eastview High School, Class of 2020



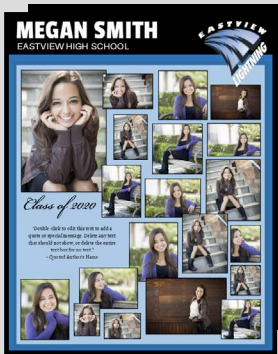
COMPLETE BY

Thursday June 4, 2020



SIZE 23 x 29 inches

← 23 in →



↑ 29 in ↓

MATERIALS

Tag Board with Laminate

CHOOSE A METHOD

HANDMADE

Attach your pictures and memorabilia to poster board. Then, have your poster laminated.

FOCUS IN PIX

www.focusinpix.com
Use Focus in Pix FREE software & templates - Provided by Cornerstone Copy Center.

CORNERSTONE ONLINE

www.cornerstonecopy.com
Use a design template or Online Design Studio to create your poster.

HANDMADE POSTER

How do I make a handmade poster?

1. Get a piece of blank poster board sized at 23x29 or 22x28. FREE poster board available at Cornerstone Copy Center or purchase poster board at local craft store.
2. Collect pictures & memorabilia. Use copies of original photos and keepsakes since these items cannot be removed.
3. Use a glue stick to adhere items to the poster board.
4. Laminate your poster so it can be better displayed & protected.

What is the cost to make a handmade poster?*

\$12 plus tax to laminate the finished poster at Cornerstone Copy Center, plus the cost to copy pictures and memorabilia. Cornerstone Copy Center provides FREE poster board to anyone who makes a handmade senior poster for the senior party.

Guidelines for handmade posters

- » Design your poster vertically (23" width x 29" height).
- » Have Fun! Create a theme, use school colors, quotes, song lyrics, poems, childhood memories, school memories, etc...
- » Include student's name in your design.

- » Items should not extend beyond the edge of the board.
- » Use copies of pictures and memorabilia since items cannot be removed after lamination.
- » Use a glue stick to adhere items to your board. Other types of adhesive may cause a problem during heat lamination.
- » Limit layering of items to 1-2 layers. Also beware when using thick or 3D scrapbook items. Too many layers may cause air bubbles to show and may also cause your poster to be too thick to run through the laminator.

Please take & upload your poster image prior to lamination to avoid glare in photo. Upload your image by June 4th here - [Link to Poster Upload](#)

* **\$12** + tax

*to laminate your poster at Cornerstone

FOCUS IN PIX POSTER

\$48 + tax
Complete

What is Focus in Pix?

Focus in Pix is FREE software provided by Cornerstone Copy Center. You will find loads of pre-designed templates, including many Eastview designs, or you can create your own design. Easily add pictures, text, high school logos and more to your poster design. After you are finished with your design, the application will guide you in ordering, paying for and uploading your poster to Cornerstone so it can be printed.

How much is a Focus in Pix poster?

\$48 + tax for a poster print mounted to tag board with laminate protection.

How soon will my poster be completed?

2-3 business days. If you select Store Pickup, you will be called when your poster is finished.

What will I need to make a Focus in Pix poster?

- » A Windows or Mac computer with internet connection.
- » Pictures and scans saved to your computer as digital files (jpg or png).

Cornerstone can scan your photos. Call 952-891-8700 for pricing.

How do I make a Focus in Pix poster?

1. Go to www.focusinpix.com to download & install Focus in Pix (Windows or Mac).
2. Click 'Create a New Project'. Navigate to the Graduation Poster product. If prompted, be sure to update to the latest version.
3. Drag & drop a Page Style onto page. Use the '+' button to import picture files. Drag & drop imported pictures on to empty boxes on the page.

4. Need more or less picture boxes on your page? Use 'delete' key on keyboard to remove extra picture boxes from the page. Copy & paste existing picture boxes to add more pictures to page.
5. Double-click on 'Graduate Name' text box to add graduate's name to design.
6. Click on the green shopping cart to begin an order and pay for your poster online.
7. Under Shipping Options, select from options, {Store Pickup} or {Shipping}.
8. After payment has been accepted, you will be prompted to upload project artwork. **This is a critical step so Cornerstone can print your poster.**

E-mail ellie@cornerstonecopy.com with your order # and the name on the order to be included. Image of your poster will be submitted by Cornerstone.

Posters are Due by Thursday, June 4th @ 4pm to be included in the Virtual Slideshow. Please allot time for creating/purchasing poster if you wish to meet that deadline.

CORNERSTONE ONLINE POSTER

\$48 + tax
Complete

How do I make a poster on Cornerstone Online Store Front?

1. **Go to cornerstonecopy.com.**
Under Graduation Category - select Graduation Posters. Or, [click here](#).
2. **Select your print specs.**
3. **Choose how to make your poster.**
You can customize one of our design templates, create your poster from scratch in the design studio, or upload your print ready design file.
4. **When your poster is complete** hit the continue button to move into the shopping cart.

5. **Edit & Additional Info Page.** [Here you can select to include your poster in Eastview's Virtual Slideshow.](#)

- » **If you'd like an image of your poster included in the slideshow check the box titled:** I give my permission for an image of my poster to be used in the Eastview HS Virtual Slideshow in Apple Valley, MN.

6. **When all the info is filled out & correct click Save & Add to Cart.**

7. **Continue for Payment/Shipping.** For shipping select either...

- » Store Pickup - Burnsville Pickup or Lakeville Pickup.
- » Shipping - UPS shipping available.

5. **Complete Order.** Your order has been received. When your order is ready for pickup or has been shipped you'll receive notification through phone/email.

6. **If you selected to include an image of your poster for the Virtual Slideshow**

- » Cornerstone will handle sending of poster image to Eastview to be included.
- » PLEASE NOTE: A Poster must be ordered and printed at Cornerstone for an image of your poster to be sent to Eastview for the use in the Virtual Slideshow.
- » **Purchase of just a digital image of poster isn't available.**
- » *Posters must be created & purchased by June 4th @ 4pm to be included in the Virtual Slideshow. Cornerstone will submit image.*

DUE DATES & EASTVIEW CONTACT INFO

TO BE INCLUDED IN THE VIRTUAL SLIDESHOW: Poster images are due on **Thursday, June 4th by 4:00pm**

Eastview Virtual Slideshow goes live: **June 6th**

If you want to include a poster already printed by Cornerstone/Focus In Pix - Please e-mail ellie@cornerstonecopy.com with the name on the order and the order #.

If you want to include an image of your Handmade Poster or supply your own poster image upload an image here - [Link to Poster Upload](#)



EASTVIEW HIGH SCHOOL

Senior Poster Contacts

- » Brenda Smith
brendaksmith71@hotmail.com
(952) 431-5987
- » Sonya Roe
eroe777@charter.net
(952) 818-5702

CORNERSTONE & FOCUS IN PIX CONTACTS



For questions regarding poster creation and placing your order at Cornerstonecopy.com please contact -

Ellie Weber
952-891-8718
ellie@cornerstonecopy.com

13775 Frontier Court
Monday – Friday, 8 am to 4:30 pm
Closed weekends



For questions related to using Focus in Pix free software and online ordering:

Focus in Pix (Owned & operated by Cornerstone Copy Center)
Contact Teresa at 952-891-8707

Calls answered Monday-Friday, 8 am to 3 pm.

If it is between 3 pm and 5 pm, call 952-891-8700 to reach Cornerstone Copy staff.

Email: teresa@focusinpix.com or visit www.focusinpix.com for contact form, help topics & tutorials.